



## WordPress Developer

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** Dec. 6, 2015, midnight

### Basic Job Information

Job Category : IT & Telecommunication  
Job Level : entry  
Job Location : Kathmandu  
Offered Salary : None

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : Not Required

### Other Specification

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### Job Description

We are a non profit volunteer NGO. We use holistic approach of community development. We run our projects deploying local & international volunteers. We urgently need a webmaster, Wordpress developer who can create, promote and maintain our websites. If you are interested to contribute to the society using your web skills our NGO

### Specific Responsibilities

- Develop and maintain VIN's websites and related on-line applications.
- Promote VIN's work through social media and websites through SEO.
- Monitor VIN's online presence using different applications.
- Provide technical advice on external applications.
- Liaise with stakeholders and relevant target audiences to develop web based tactical projects, to further VIN programs.
- Contribute to the ongoing enhancement of VIN's web presence by identifying and acting on opportunities for information and process improvement
- Keeping abreast with latest social media/ networking tools for leverage of sponsorship and support for VIN's ongoing and new programs.
- Optimization of websites (SEO)
- Managing, authoring and executing content through effective channels to improve communications with external/ internal VIN staff and volunteers such as:
  - VIN websites
  - VIN Social media
  - VIN alternative profile pages/links
  - (E.g. Ammado, Lonely Planet, GoAbroad, ProjectsAbroadPro, VolunteerMatch, idealist etc)
  - External 3rd party sites to publicize VIN
  - Create and disseminate monthly newsletters
  - Company, University & Sponsor Outreach Packs
  - Best practice volunteer case studies, testimonials

### Mandatory Professional Skills Required

- Wordpress developing skill is a must.
- HTML5, CSS3, Responsive design.
- Joomla & SEO knowledge is an added advantage.

- Demonstrated analytical, problem solving and investigative skills with the ability to initiate, formulate, implement, monitor and evaluate new techniques and methodologies, operational procedures, practices and guidelines relevant to the online media role.
- Demonstrated ability in the development, installation, configuration and management of web-based applications and projects.
- Demonstrated experience in the operation of relevant web content, design and multimedia authoring tools including, but not limited to content management systems, Adobe Dreamweaver & Photoshop and a sound knowledge of DotNet, HTML, XML, XSLT, CSS, SQL, JAVA Script etc.

**Offered Salary:** Rs18,000 to 22,000 based on qualifications and experiences

**TO APPLY,**

Email your letter of motivation +CV at [career@volunteersinitiativenepal.org](mailto:career@volunteersinitiativenepal.org)

**See our website:** [www.volunteersinitiativenepal.org](http://www.volunteersinitiativenepal.org)

**OR,**

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**Applying Procedure**

Apply Link : <https://merojob.com/wordpress-developer-3/>

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