



## Waiter/Waitress

- **Vacancy for:** 5
- **Posted on:** Jan. 12, 2018
- **Deadline:** Jan. 20, 2018, 11:55 p.m.

### Basic Job Information

Job Category	: Hospitality
Job Level	: Entry Level
Employment Type	: Full Time
Job Location	: Kathmandu
Offered Salary	: Negotiable

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### Job Specification

Education Level : School (Slc/ See)  
Experience Required : Not Required

### Other Specification

- Must have completed Higher Secondary School (10+2)
  - Experience of 1 years in the hospitality industry
  - Excellent communication skills in English
  - Confidence in speaking with foreign nationalities
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### Job Description

We are looking for a skilled Waiter or Waitress to take orders and deliver food and beverages to our customers.

The right Waiter/Waitress uplifts the dining experience for customers. We are looking for someone who will have the patience, personality and perseverance to thrive in this role.

Waiter/Waitress responsibilities include greeting and serving customers, providing detailed information on menus, multi-tasking various front-of-the-house duties and collecting the bill. If you are able to perform well in fast-paced environments, we'd like to meet you. To be a successful Waiter or Waitress, you should be polite with our customers and make sure they enjoy their meals. You should also be a team player and be able to effectively communicate with our Kitchen Staff to make sure orders are accurate and delivered promptly.

### Job Responsibilities + Tasks

- Greet and escort customers to their tables.
- Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request
- Up-sell additional products when appropriate
- Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization
- Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- Communicate order details to the Kitchen Staff
- Serve food and drink orders
- Check dishes and kitchenware for cleanliness and presentation and report any problems
- Arrange table settings and maintain a tidy dining area
- Deliver checks and collect bill payments
- Carry dirty plates, glasses and silverware to kitchen for cleaning

- Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties)
- Follow all relevant health department regulations
- Provide excellent customer service to guests

**TO APPLY:**

Interested and eligible candidates are requested to send their updated resume at [iiohmanagement@gmail.com](mailto:iiohmanagement@gmail.com)

**OR,**

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**Applying Procedure**

Apply Link : <https://merojob.com/waiterwaitress-31/>

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