



Training Counselor

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** Aug. 7, 2011, midnight

Basic Job Information

Job Category : Human Resource /Org. Development
Job Level : entry
Job Location : Kathmandu
Offered Salary : None

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

1. Capacity to organize and manage training independently and drive team towards achieving the overall objectives.
 2. Ready to accept various challenges
 3. Enthusiastic and eager to work on result based performance.
 4. Good Communication Skill (Written & Verbal)
 5. Quick learner and Initiator
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Job Description

1. Provide counseling services to the client, targeted group, probable candidates and convince them to take the best suitable training package.
 2. Facilitate pre-training, training and post training activities effectively.
 3. Handling queries, questions related to training program effectively.
 4. Coordinate with clients, trainers, participants, team member and other associate member for successful completion of training program.
 5. Perform any other task as instructed by concerned authority.
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Applying Procedure

Apply Link : <https://merojob.com/training-counselor/>

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