



Trainee Assistant

- **Vacancy for:** 100
- **Posted on:** Aug. 7, 2018
- **Deadline:** Aug. 22, 2018, 11:55 p.m.

Job Summary: This is an entry level position at the clerical level. The selected candidate will undergo one year training and development and upon successful completion of training period, they will be eligible for confirmation in Assistant (A1) level. Selected candidates will be placed anywhere in Nepal including below mentioned rural branches as per the Bank's requirement.

Requirement *: 100 Position including two position each for local candidates from rural municipalities (Gaupalika) mentioned below. In case of non availability of successful Local candidates same shall be fulfilled from Non local successful candidates.

Prerequisites for applying:

- Age not exceeding 25 years as on 22nd August 2018
- **Bachelor's Degree** or equivalent with minimum Second Division or 2.5 CGPA out of 4 CGPA from a recognized university/ College/ Institution. Equivalence certificate from recognized authorities of Nepal Government is must in case of degree from Foreign universities/College/ Education Institution.

****The local candidates from below mentioned Rural Municipalities (Gaupalika) willing to work in the respective rural municipality and having completion of 10+2 or equivalent degree with minimum second division can also apply for the position of Trainee Assistant.**

| Districts | Rural Municipalities (Gaupalika) |
|-----------|----------------------------------|
|-----------|----------------------------------|

| | |
|--------|-------------------------|
| Achaam | Tumrakhand & Ramaroshan |
|--------|-------------------------|

| | |
|---------|-------------|
| Baitadi | Pancheshwar |
|---------|-------------|

| | |
|---------|------------|
| Bajhang | Bittadchir |
|---------|------------|

| | |
|------------|---------|
| Dadeldhura | Alitaal |
|------------|---------|

| | |
|------|-------|
| Doti | Sayal |
|------|-------|

| | |
|-------|------|
| Jumla | Tila |
|-------|------|

| | |
|---------|------------------------|
| Kalikot | Pachaljharana & Palata |
|---------|------------------------|

| | |
|---------|------------|
| Surkhet | Barah Taal |
|---------|------------|

| | |
|--------|-------|
| Salyan | Darma |
|--------|-------|

| | |
|-----------|------------|
| Rupandehi | Sammarimai |
|-----------|------------|

[Separate qualifying criteria shall be applicable in case of outsourced personnel currently doing clerical tasks in the Bank]

[*Note: Bank may not hire all the candidates at one go and may hire less than the number indicated depending on its requirement.]

All candidates must be proficient in written/spoken English and Nepali; and be computer literate with working knowledge of office applications. Candidates are expected to have smart and pleasant personality, be articulate, be of a cheerful nature with superior interpersonal and verbal/written communication skills, a desire to excel, and have a positive attitude and be a team player but able to work independently and take initiatives.

Only short-listed candidates will be called for written test. The Bank reserves the right to reject any/all applications without assigning any reason whatsoever. Canvassing in any form or at any stage of the process shall lead to automatic disqualification.

Applying Procedure

Apply Link : <https://merojob.com/trainee-assistant-27/>

Generated By

