# **Ticketing Officer**



• Vacancy for: 2

• Posted on: Oct. 12, 2018

• Deadline: Nov. 25, 2018, 11:55 p.m.

## **Basic Job Information**

Job Category : Hospitality Job Level : Mid Level Employment Type : Full Time

Job Location : Kamladi, Kathmandu

Offered Salary : Negotiable

# **Job Specification**

Education Level : Under Graduate (Bachelor)

**Experience Required: Not Required** 

### **Other Specification**

- Minimum 2 years of work experience and must be familiar with GDS operating system
- · Good communication skill in Nepali and English
- Ability to independently operate GDS like Galileo/Amadeus/ABACUS
- · Ability to ride scooter/ motorcycle
- Kowledge of outbound tour operations will be added advantage
- Candidates having no previous experience may not apply

#### Note:

• Candidates are required to have valid two wheeler driving license

## **Job Description**

- Assisting clients with their travel requirements
- Providing clients with pertinent information and useful travel/holiday materials
- Booking of international and domestic tickets
- Maintaining day to day sales and purchase records etc

**Salary:** Negotiable ( As per ability, work experience and qualifications )

#### **Applying Procedure:**

Interested candidates are requested to send their updated resume to <a href="mailto:tours@globalasia.com.np">tours@globalasia.com.np</a> and cc to: <a href="mailto:biseshtreks@gmail.com">biseshtreks@gmail.com</a>

OR,

#### **Applying Procedure**

Apply Link: https://merojob.com/ticketing-officer-140/

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