



Teller

- **Vacancy for:** 1
- **Posted on:** Nov. 5, 2018
- **Deadline:** Nov. 21, 2018, 11:55 p.m.

Basic Job Information

Job Category : Accounting / Finance
Job Level : Mid Level
Employment Type : Full Time
Job Location : Kathmandu
Offered Salary : Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- 2 years experience in related field
 - Good knowledge regarding accounting and taxation (tds. income tax, etc)
 - Good communication skill and customer handling skills
 - Computer Operating skills (Ms Office Package, Networking, Photoshop)
 - Priority will be given to candidate having knowledge of SOFTPACK Banking Software or any other system
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Job Description

- Receive cheques and cash deposits
- Verify the total cash received and the information in the receipts
- Maintains confidentiality regarding the customer's information and information of the company
- Contributes to team effort by accomplishing related results as needed
- Perform other duties as assigned by the concerned Authority

Note: Female candidates are encourage to apply

Applying Procedure

Apply Link : <https://merojob.com/teller-14/>

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