



## Shipping Assistant

- **Vacancy for:** 4
- **Posted on:** Dec. 4, 2017
- **Deadline:** Dec. 13, 2017, 11:55 p.m.

### Basic Job Information

Job Category : Commercial / Logistics / Supply Chain > Shipping and receiving/ warehousing  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Parasi  
Offered Salary : Negotiable

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### Job Specification

Education Level : Graduate (Masters)  
Experience Required : Not Required

### Other Specification

- Masters/Bachelor's Degree in Management from reputed university
  - Not less than 1/2 years of working experience in related field, preferably in FMCG Company
  - Expertise in logistics and Supply Chain management procedures and best practices
  - Strong knowledge of warehousing Key Performance Indicators (KPIs)
  - Leadership skills and ability manage staff
  - SAP Certification preferred
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### Job Description

- Checking and counting the market return and empty receiving
  - Checking and confirming the loading quantity of finished goods as per sales order
  - Coordinate the labour for loading and unloading purpose
  - Executing the physical in daily basis
  - Confirming the vehicle for loading and providing actual quantity for loading as per actual sales order
  - Booking the VAT and excise amount manually as per each invoice.
  - Conforming the vehicle for loading & provide actual quantity for loading as per actual sales order
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### Applying Procedure

Apply Link : <https://merojob.com/shipping-assistant/>

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