



Senior Counsellor

- **Vacancy for:** 1
- **Posted on:** July 18, 2018
- **Deadline:** July 23, 2018, 11:55 p.m.

Basic Job Information

Job Category : Teaching / Education
Job Level : Mid Level
Employment Type : Full Time
Job Location : Kathmandu
Offered Salary : NRs. 40,000.00 - 150,000.00 Monthly

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : More than or equal to 3 years

Other Specification

- Must have minimum Bachelor degree qualification
 - Must have proven track record with offer letter, COE and student visa application preparation and lodgement
 - Must have excellent reference from current and past employees
 - Must have excellent communication skills
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Job Description

- Discuss time-to-degree, graduation planning, option selection and registration as it relates to career objectives
- Counsel students experiencing academic or personal problems and make referrals to appropriate campus resources when necessary
- Document interactions with students via on-line record keeping system
- Communicate competitive nature of program and strategize best approaches to enhance admission possibilities
- Counsel students on matching career objectives, opportunities as well as alternative educational options
- Organising demo sessions for students
- Coordinating with the faculty for any additional requirement of the students
- Helping the students understand their skill sets and provide them ways to utilise it
- Providing information about the various colleges and universities and advising them about various requirements
- Must have good skill in Visa documentation, course intakes and course requirements especially for Australia

Note:

- Salary and bonus as per Australian pay standard
- Must pass tough interview and screening process
- Opportunity to travel to Australia

Applying Procedure:

Interested candidates are requested to send CV at info@opalconsulting.com.au

OR,

Applying Procedure

Apply Link : <https://merojob.com/senior-counsellor-3/>

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