



## Senior Compliance Accountant

- **Vacancy for:** 1
- **Posted on:** May 20, 2018
- **Deadline:** May 28, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Accounting / Finance  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : kathmandu  
Offered Salary : Negotiable

---

### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than 2 years

### Other Specification

- Bachelors/Masters degree in Accounting/Finance or any related discipline
  - Strong verbal & written communication skills
  - Good at meeting deadlines and solving problems
  - Ability to prioritize workloads
- 

### Job Description

- Ensuring deadlines are met in order to ensure compliance with statutory and regulatory requirements for a varied range of clients.
- To carry out Company Secretarial duties for a portfolio of clients liaising with HMRC and Company House.
- To provide advice and support on compliance issues to all management, staff & clients
- Develop and monitor a control process to regularly review monthly payroll/VAT/PAYE and other financial accounts processes carried out by the financial accounts team.
- To manage the annual P11d process for clients in order to ensure that relevant payments are made and deadlines are met
- Attend client meetings where appropriate

### Applying Procedure:

Interested candidates are requested to send their CV at [info@me10.com.np](mailto:info@me10.com.np)

**OR,**

---

### Applying Procedure

Apply Link : <https://merojob.com/senior-compliance-accountant/>

Generated By

