



RIDA INC. (P) Ltd.

Senior Accountant

- **Vacancy for:** 1
- **Posted on:** Dec. 2, 2018
- **Deadline:** Dec. 12, 2018, 11:55 p.m.

Basic Job Information

Job Category : Accounting / Finance
Job Level : Mid Level
Employment Type : Full Time
Job Location : Kathmandu
Offered Salary : NRs. 30,000.00 - 40,000.00 Monthly

Job Specification

Education Level : Graduate (Masters)
Experience Required : More than or equal to 3 years

Other Specification

- Must have completed MBS/MBA in Finance or Accounts
 - More than 3 years experience in any trading organization
 - Good knowledge of accounting such as journal, ledger, reconciliation, keeping voucher and financial statement
 - Good knowledge of finance such as cash flow, capital budgeting, ratio analysis etc
 - Must know Tally, FinPro, Tax/Vat rules according to government of Nepal, LC/TR knowledge, Can deal with Custom Clearing agents etc
 - Must have two wheeler
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Job Description

- Verify, allocate, post and reconcile accounts payable and receivable
- Produce error-free accounting reports and present their results
- Analyze financial information and summarize financial status
- Spot errors and suggest ways to improve efficiency and spending
- Provide technical support and advice on Management accountant
- Review and recommend modifications to accounting systems and procedures
- Manage accounting assistants and bookkeepers
- Assist with tax audits and tax returns
- Support month-end and year-end close process
- Develop and document business processes and accounting policies to maintain and strengthen internal controls
- Liaise with our Financial manager and Accounting manager to improve financial procedures

Applying Procedure:

Interested candidates can send their updated resume to rida.incorporated@gmail.com

OR,

Applying Procedure

Apply Link : <https://merojob.com/senior-accountant-163/>

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