



Sales & Marketing Associate

- **Vacancy for:** 1
- **Posted on:** Sept. 13, 2018
- **Deadline:** Oct. 18, 2018, 11:55 p.m.

Basic Job Information

Job Category : Sales / Public Relations
Job Level : Entry Level
Employment Type : Full Time
Job Location : Kathmandu
Offered Salary : Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required
Professional Skill Required : Analytical, Decision-Making, Negotiation

Other Specification

- Must have Bachelor's Degree in related field of Information Management or Information Technology or Computer Science or Electronic and Communication.
 - Must have good Communication and Presentation Skills.
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Job Description

- Maintain and develop relationships with existing customers in person and via telephone calls and emails.
- Call to arrange meetings with potential customers to prospect for new business.
- Marketing WDN's Enterprise Solution products to potential clients.
- Understand customer's business needs and objectives.
- Respond to incoming email and phone inquiries ☎ Act as a contact between a company and its existing and potential markets.
- Negotiate the terms of an agreement and close sales.
- Gather market and customer information .
- Create detailed proposal documents, often as part of a formal bidding process which is largely dictated by the prospective customer.
- Check the quantities of goods on display and in stock.
- Procurement of products for customers according to their requirement.
- Submission of sales and marketing reports to management.
- Maintain professional and technical knowledge by attending educational workshops in related field.

Career Development:

- Gaining ICT industry experience and exposure to the market
- Gaining experience in marketing, ICT technical, decision-making and negotiating

Applying Procedure:

Interested candidates are requested to send their updated resume to hr@wdn.com.np or drop **CV** to **WDN Kantipath Office**

OR,

Applying Procedure

Apply Link : <https://merojob.com/sales-marketing-associate/>

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