



## Sales Officer (Associate/Senior)

- **Vacancy for:** 15
- **Posted on:** Aug. 8, 2018
- **Deadline:** Aug. 19, 2018, 11:55 p.m.

### Basic Job Information

|                 |  |
|-----------------|--|
| Job Category    | : Sales / Public Relations > Channel sales   |
| Job Level       | : Mid Level  |
| Employment Type | : Full Time  |
| Job Location    | : Ithari, Damak, Birtamod Banepa, Nepal Janakpur, Nepal Dhangadhi, Nepal Dang, Nepal Nepalgunj, Nepal Butwal, Nepal Narayangadh, Bharatpur, Nepal Kathmandu, Nepal |
| Offered Salary  | : NRs. 15,000.00 - 25,000.00 Monthly   |

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### Job Specification

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|-----------------------------|-------------------------------------|
| Education Level             | : Intermediate                      |
| Experience Required         | : More than or equals to 1 year     |
| Professional Skill Required | : Positivity, Basic Computer Skills |

### Other Specification

- Outgoing personality with excellent communication & negotiation skill
  - Should be able to meet the target and deliver results
  - Must be proficient in MS-Office
  - Should have an understanding of Channel / Project sales
  - Two wheeler driving license with own bike
  - Preference will be given to local candidates
  - Ready to work in the field
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### Job Description

- Communicate the annual/monthly plan to dealers.
  - Describe schemes and incentive package to dealers.
  - Execute monthly activities to mitigate business targets.
  - Visit & tie-up with channel partners.
  - Maintain minimum stock at dealer end.
  - Maintain define segment wise stock at dealer end.
  - Execute sales activities as per plan.
  - Report on aging products and liquidate in time.
  - Placement of monthly order segment wise.
  - Collection of payments as per the terms and conditions
  - To co-ordinate with Accounts for recovery of delays in payments.
  - To update the market information and share with the line manager on regular basis.
  - To send Daily Sales report and visit report.
  - Maintain the healthy relationship with distributor/dealers/technicians.
  - Maintains quality service by establishing and enforcing organization standards
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### Applying Procedure

Apply Link : <https://merojob.com/sales-associateofficersenior-officer/>

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