



Project Officer for Hami Sangasangai- WE TOGETHER-Learn together, play together - 1 Position

- **Vacancy for:** 1
- **Posted on:** Aug. 10, 2018
- **Deadline:** Aug. 18, 2018, 11:55 p.m.

About the Project:

This project has been funded by AusAID ANCP and has been designed together with Australian National Organization with the objective to build an inclusive Education Model to be replicated in the future in other Plan's working areas in Nepal. The goal of the project is that Girls and boys, especially children with disabilities and children from Dalit families have access to quality education opportunities in an enabling, empowering and safe environment.

Purpose:

The Project Officer is primarily responsible for overall management and implementation of HAMI SANGASANGAI: We together-Learn together, Play together ANCP Project working collaboratively and collectively with local governments, Disabled Persons Organizations (DPOs), Children with Disabilities (CWDs), schools and other likeminded organizations working with children with disabilities under the guidance of Learning Program Coordinator, Sindhuli Field Office.

Term and Location: Fixed term employment till 30 June 2019 based Sindhuli Field Office.

Required qualifications & experiences:

- Bachelor's Degree in Education, Social Science and other relevant area.
- At least 3 years' working experience in Education sector of Nepal specially, inclusive education system and children with disabilities,
- Experience in programme operations, partnership management and capacity building including school, communities, and NGO/ CBO.
- Experience of working with children with disabilities and Dalits in the remote districts.
- Good communication and writing skill
- Experience of project cycle and management including partnership management
- Budget management experience
- Good knowledge and understanding in local level education planning process, comprehensive safe school approach, inclusive education and community lead development approach

Key Responsibilities:

- Work closely with Learning Program Coordinator while developing Detailed Implementation Plan (DIP) of the Project in line to the project proposal
- Work with partner to develop, prepare, and revise project activities and plans regularly on monthly, quarterly basis
- Facilitate and support partners to implement projects activities in line with approved plans, budgets, procedures and compliances
- Make regular field visits with project staff, NGO staff and government line agencies to monitor quality of activities implemented
- Coordinate, manage and build capacity of project staff and partner to implement programs and strengthen their capacity
- Collaborate with government agencies and local governments i.e. Rural/Municipalities ensuring the project initiatives are embedded into their plans/programs. Support them to set up disability data base, use the data while developing inclusive education plans / strategy
- Support in developing project annual budget with finance team, monitor project expenses and follow up for advances, settlement and liquidation
- Prepare project progress reports and financial reports as required
- Compile and document project learning, success stories regularly and forward to Plan International Nepal, Sindhuli Field Office
- Attend and represent different meetings, workshop, forums and networks regularly held at district level on children with disabilities and Dalit girls and share about project as required

Applying Procedure

Apply Link : <https://merojob.com/project-officer-for-hami-sangasangai-we-together-learn-together-play-together-1-position/>

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