



Project Manager

- **Vacancy for:** 2
- **Posted on:** April 7, 2018
- **Deadline:** April 24, 2018, 11:55 p.m.

Basic Job Information

Job Category	: IT & Telecommunication > Administration
Job Level	: Senior Level
Employment Type	: Full Time
Job Location	: Pepsicola, Kathmandu, Central Development Region, Nepal
Offered Salary	: Negotiable

Job Specification

Education Level : Graduate (Masters)
Experience Required : More than or equal to 4 years

Other Specification

- You will create project plans and manage projects for mobile and web applications and implementations. You will manage and recap meetings, reviews, and ceremonies to keep projects on time, within scope, and at or under budget. You will also set expectations, review requirements, and report project status to external and internal stakeholders
 - Bachelor's degree and/or 3 to 5 years of experience in project management or related field in software, digital marketing, or internet enabled technologies
 - Experience working with engineers and developers
 - Demonstrated ability to work with cross-functional teams and handle complex resource balancing
 - Advanced iPhone and/or Android user. Experience using Microsoft Office Suite including Word, Excel and Outlook
 - Excellent written and verbal interpersonal and communication skills
 - An analytical approach to problem solving and trouble shooting .Superior organization and multi-tasking skills
 - Flexibility and a willingness to wear many hats
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Job Description

- Collaborate and build consensus among peers, team members, and external partners for project success .
 - Coordinate implementation activities with internal teams, clients, and 3rd party vendors. Demonstrated ability to work with cross-functional teams and handle complex resource balancing.
 - Use project management tools like JIRA , Confluence, Quip, Trello, Git, Bitbucket and Smart sheets to plan and manage process, people, and projects What You'll Need to be Successful.
 - Experience developing business requirements and following them from conception to completion & Experience in management of projects and implementations with both large and small corporate organizations .
 - A "can do" attitude with an ability to hit the ground running and learn on your feet. High level of initiative and ability to work well in a team environment
 - Time Management: You will be working with employees, customers and management, often spinning multiple plates at once.
 - Project managers are expected to keep and maintain a budget in almost every field. You will need to be confident in using math skills to make sure you know where your company's money is going.
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Applying Procedure

Apply Link : <https://merojob.com/project-manager-206/>

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