

Project Manager

- **Vacancy for:** 1
- **Posted on:** Aug. 9, 2017
- **Deadline:** Aug. 25, 2017, 11:55 p.m.

Basic Job Information

Job Category	: IT & Telecommunication
Job Level	: Senior Level
Employment Type	: Full Time
Job Location	: Kathmandu
Offered Salary	: Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : More than 2 years

Other Specification

- Should have completed Bachelor in IT or related degree with MBA preferred.

Experience Required:

- Work experience as a programmer for more than 2 years and as team leader or project manager for at least for 2 years.

Competencies Required:

- Excellent analytical skills and planning skills
- Must have leadership skills & problem solving skills
- Excellent project management and team management skills
- Good interpersonal skills with pleasant personality with in depth subjective & practical knowledge
- Excellent learning attitude

Job Description

- Developing project plans, goals; identifying resources needed
- Developing schedules and methods for measuring results
- Guiding and performing strategic analysis for the project
- Organizing and managing all phases of the project to ensure on-time completion
- Assembling and coordinating project team members; assigning individual responsibilities
- Preparing requests for proposals and conducting all necessary meetings to facilitate selection of project services and products
- Planning and overseeing the preparation and dissemination of project communications
- Coordinate project scope and objectives and ensure technical feasibility.
- Ensure that all projects are delivered on-time & Monitor resource availability and allocation
- Ensure a smooth flow of communication to/from creative and production team members and client
- Maintain high Quality Assurance processes and standards
- Review and approve project deliverables before sending to the clients

Applying Procedure

Please send your curriculum vitae with an application letter in hr@fusemachines.com

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