



## Project Manager

- **Vacancy for:** 1
- **Posted on:** Aug. 9, 2017
- **Deadline:** Aug. 25, 2017, 11:55 p.m.

### Basic Job Information

Job Category : IT & Telecommunication  
Job Level : Senior Level  
Employment Type : Full Time  
Job Location : Kathmandu  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than 2 years

### Other Specification

- Should have completed Bachelor in IT or related degree with MBA preferred.

Experience Required:

- Work experience as a programmer for more than 2 years and as team leader or project manager for at least for 2 years.

Competencies Required:

- Excellent analytical skills and planning skills
  - Must have leadership skills & problem solving skills
  - Excellent project management and team management skills
  - Good interpersonal skills with pleasant personality with in depth subjective & practical knowledge
  - Excellent learning attitude
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### Job Description

- Developing project plans, goals; identifying resources needed
  - Developing schedules and methods for measuring results
  - Guiding and performing strategic analysis for the project
  - Organizing and managing all phases of the project to ensure on-time completion
  - Assembling and coordinating project team members; assigning individual responsibilities
  - Preparing requests for proposals and conducting all necessary meetings to facilitate selection of project services and products
  - Planning and overseeing the preparation and dissemination of project communications
  - Coordinate project scope and objectives and ensure technical feasibility.
  - Ensure that all projects are delivered on-time & Monitor resource availability and allocation
  - Ensure a smooth flow of communication to/from creative and production team members and client
  - Maintain high Quality Assurance processes and standards
  - Review and approve project deliverables before sending to the clients
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### Applying Procedure

Please send your curriculum vitae with an application letter in [hr@fusemachines.com](mailto:hr@fusemachines.com)

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