



## Program Officer ( Kathmandu based with 50% travel to projects districts)

- **Vacancy for:** 1
- **Posted on:** May 12, 2018
- **Deadline:** May 31, 2018, midnight

**Qualification:** Minimum Bachelor's Degree ,with 5 Years of work experience or Master's Degree in relevant subjects area with at least 3 years of experience ,prior experience in early grade reading program as well as developing educational curricula and training will be an advantages

### Vacancy Announcement

World Education, Inc., an International NGO working with disadvantaged communities and vulnerable populations, seeks highly motivated and qualified candidates for the following positions for an upcoming 3-year inclusive education project.

**(A) Senior Program Officer (Kathmandu based with 50% travel to project districts)**  
The Senior Program Officer will be responsible for overseeing the field districts. S/he will be responsible for developing and providing training and technical support and will be required to participate in the development of curricula and materials for students with disability. This capacity building support will enhance skills of teachers, schools managers, CBOs, NGOs and local government counterparts. S/he will ensure effective implementation of the program to meet the objectives.  
*Educational Qualification:* Minimum Bachelor's Degree, with 8 years of work experience, or Master's Degree in relevant subject area (preferably Education) with at least 5 years of experience in the field of training and curricula design. Prior experience in early grade reading program as well as developing educational curricula and training will be an advantage.

**(B) Program Officers (Kathmandu based with 50% travel to project districts)**  
The Program Officers will be responsible for developing and providing training and technical support and will be required to participate in the development of curricula and materials for students with disabilities.  
*Educational Qualification:* Minimum Bachelor's Degree, with 5 years of work experience, or Master's Degree in relevant subject area with at least 3 years of experience. Prior experience in early grade reading programs, as well as developing educational curricula and training will be an advantage.

**(C) Field Based Program Officers - for Banke and Surkhet**  
The field-based Program Officers will be provide training and technical support to teachers, schools, NGOs and local government counterparts to improve learning outcomes for children with disabilities.  
*Educational Qualification:* Bachelor's Degree in Education or other relevant subject with minimum 3 years of work experience in the field of training and local curriculum design. Prior experience in early grade reading programs for children will be an advantage.

**(D) Monitoring & Evaluation Officer - (Kathmandu based with 30% travel to project districts)**  
The Monitoring & Evaluation Officer will be responsible to oversee reading-related aspects of monitoring and evaluation throughout the project especially related to inclusive education. S/he will be responsible for developing and maintaining an effective M&E system, M&E tools in line with M&E strategies to be used throughout the program.  
*Educational Qualification:* Bachelor's Degree with minimum 5 years work experience, or Master's Degree in relevant subject area (preferably Education) with at least 3 years experience in the field of monitoring and evaluation. Candidates with prior experience leading M&E for project of similar scope in terms of geographic scope and beneficiary targets will be an advantage.

Salary and Benefits will be based on the policy of the organization. Qualified and interested candidates are requested to submit CV (maximum 3 pages) with two referees (current and immediate past line manager) along with covering letter and passport size photo to [vacancy@np.worlded.org](mailto:vacancy@np.worlded.org) to reach the office latest by **May 31, 2018**. All attachments should be Word documents.

Only short listed applicants will be contacted. The organization reserves the right to cancel or reject the application. Phone calls or any other enquiries will **NOT** be entertained and any type of solicitation will automatically disqualify the application.

*(Women, persons with disabilities and candidates from disadvantaged/marginalized communities are encouraged to apply)*

### Applying Procedure

Qualified and interested candidates are requested to submit CV (max 3 Pages) with two reference (current and immediate past line manager ) along with covering letter and passport size photo to [vacancy@np.worlded.org](mailto:vacancy@np.worlded.org),

Only shortlisted candidates will be contacted ,phone calls or any other inquiries will not be entertained and any type of solicitation will be automatically disqualify the application

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