



Program Coordinator

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** May 25, 2016, midnight

Basic Job Information

Job Category : NGO / INGO / Social work
Job Level : mid
Job Location : Kathmandu
Offered Salary : None

Job Specification

Experience Required : Not Required

Other Specification

- Should have good monitoring and need assessment skill
- Should Have strong facilitation and capacity building skills
- Must have project proposal development, budget planning skill
- Proficient in Advance excel, GIS and SPSS tools for reporting and analysis
- Ability to manage work life and work without supervision

Please note: Positions requires extensive travel to villages / rural areas where living conditions are minimal.

Only those willing to travel and committed to serve the communities in rural settings need apply.

Caritas is an equal opportunity employer and encourage women / members of marginalized communities / disadvantaged groups to apply.

How to apply?

Interested candidates can send their application with detailed Curriculum Vitae (CV) to shikha.cndmd@gmail.com latest by **4.00 PM on 24th May 2016**. Only short listed candidates will be contacted for written examination. Telephonic enquiries will not be entertained. The decision of Caritas Nepal will be final.

Job Description

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Applying Procedure

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