



National Information Management Officer (Kathmandu)- 2 Positions

- **Vacancy for:** 1
- **Posted on:** Oct. 26, 2017
- **Deadline:** Nov. 2, 2017, 11:55 p.m.

- Master's degree in Information Management or related field with a minimum of 5 years' work experience in a directly related field. Strong ability to analyze situations based on data and other information gathered and provide accurate and insightful advice for reconstruction actors
- Advanced knowledge in MS Office, especially Excel, with proven experience in GIS software, Relational Database Management System (RDBMS), Software development tools. Experience developing and managing websites, and PHP coding.
- Proficiency in graphic design and infographics
- Experience in technical support provision in data collection, data cleaning and analysis

Applying Procedure

Applicants for the positions listed below must be Nepalese citizens with excellent written and spoken English and Nepali. Experience in international or governmental program would be desirable. A detailed job description for each position can be obtained from the CRS Human Resources Office at HRNepal@crs.org.

Please apply by sending a CV with a cover letter to HRNepal@crs.org by close of business on **02 November 2017**. In the subject line, please indicate the position and location you are applying for.

Only shortlisted applicants will be contacted. CRS is an equal opportunity employer committed to a staff composition that reflects the social and ethnic diversity of Nepali Society. Applicants from disadvantage caste, under-represented ethnic groups, persons with disabilities and women are especially encouraged to apply.

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