



## Monitoring and Evaluation Specialist

- **Vacancy for:** 1
- **Posted on:** Nov. 29, 2018
- **Deadline:** Dec. 20, 2018, 11:55 p.m.

**Project:** USAID/Nepal's Monitoring, Evaluation and Learning Activity

**No of vacancies:** 1

**Job Location:** Kathmandu, with approximately 5 to 10 percent domestic travel, (largely focused on providing technical assistance on research activities)

### Potential Responsibilities:

- Help the Evaluation Specialist oversee and quality control for external teams in developing and implementing qualitative and quantitative evaluations including planning for data collections, development of protocols, and other technical evaluation and analytical tasks
- Undertake field work managing, overseeing, or participating in both qualitative and quantitative data collections by small or large field teams
- Provide technical feedback on study and evaluation scopes of work from the client
- Liaise with Mission staff and STTA consultants (expat and Nepali)
- Join or oversee external teams in coding and analyzing qualitative data collected from the field
- Undertake basic to moderate-level analysis of quantitative data
- Work across multiple sectors
- Help liaise with Mission staff and external consultants (expat and Nepali), evaluators, subject matter experts, translators, and transcribers.
- Perform other administrative, logistic, and organizing responsibilities as assigned

### Qualifications:

- An advanced degree in a sector relevant to monitoring and evaluation of USAID/Nepal activities (e.g., economics, public policy, international relations, statistics, political science, health, education, agriculture, etc.)
- At least 6 years of experience working in monitoring and evaluation in Nepal
- Demonstrated knowledge and experience in evaluation and research with at least 3 of years heavily involving evaluation or research strongly preferred
- Experience working with USAID preferred
- Experience working on both third-party and internal evaluations preferred
- Field experience in undertaking data collection in the field strongly preferred
- Experience across sectors preferred
- M&E training experience for local implementing organizations
- Strong interpersonal skills required
- Proven ability to work on multiple projects or tasks simultaneously required
- Experience and skills in statistical analysis preferred
- Excellent oral and written communication in English and Nepali required
- Experience writing and editing reports in English at a sophisticated level required

### Applying Procedure

Interested qualified applicants are requested to apply by **December 30, 2018** through following link: <https://careers.camris.icims.com/jobs/3898/monitoring-and-evaluation-specialist-%28mid-level%29%2c-nepal/job>

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