



## Marketing Officer

- **Vacancy for:** 3
- **Posted on:** March 16, 2018
- **Deadline:** March 23, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Marketing / Advertising / Customer Service  
Job Level : Entry Level  
Employment Type : Full Time  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : Not Required

### Other Specification

- Previous experience in a similar marketing role
  - Strong and confident communicator
  - Good copywriting skills
  - Knowledge and understanding of business development and sales activities
  - Should be able to prepare budget for marketing and sales forecast
  - Excellent analytical and communication skills
  - Strong leadership skills
  - Smart and pleasant personality
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### Job Description

- Responsible for all over sales performance
  - Achieving the monthly sales targets offered by the company
  - Follow the various internal guidelines and procedures of the company
  - Ensure customer satisfaction
  - Resolve customer queries/issues
  - Maintain periodic status reports, including daily activity report and calls/follow-ups made
  - Supporting the Marketing Manager in day to day marketing activities
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### Applying Procedure

Apply Link : <https://merojob.com/marketing-officer-603/>

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