



## Logistics Officer

- **Vacancy for:** 1
- **Posted on:** Nov. 13, 2018
- **Deadline:** Nov. 20, 2018, 11:55 p.m.

**No of vacancy:** 1

**Job Location:** Kathmandu, Nepal

**Job Overview:** Logistics Officer helps in overall development and management of logistics plan for business operation. He/she also manages collection, storage, packaging and delivery of goods/inputs. Besides, he/she verifies goods for purchase and handover the purchase bills to account manager.

### **Duties and Responsibilities:**

- Following are the specific duties and responsibilities
- Develops and manages logistics plan for business operation
- Managing the entire operation of collection, storage, packaging and distribution
- Verifying goods and purchase bills
- Management of stocks and updating of records
- Management of delivery to the customers
- Assemble the demand of inputs from various agri centers and delivery of those inputs

### **Applying Procedure**

Apply Link : <https://merojob.com/logistics-officer-13/>

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