



## Legal Counsel (Assistant Manager)

- **Vacancy for:** 1
- **Posted on:** Jan. 16, 2018
- **Deadline:** Feb. 1, 2018, 11:59 p.m.

**Location:** SCBNL Head Office, Naya Baneshwor

### Key Responsibilities:

- Lead and take responsibility for providing legal advice, guidance, and support to Business units and stakeholders across the Bank on all legal matters.
- Maintain close relationships with stakeholders including Business Heads and Function Heads to provide the relevant legal advice, guidance, and support.
- Promote a culture and practice of compliance with legal standards (including conducting business within legal and regulatory requirements, with high ethical standards).
- Provide strategically and, where appropriate, proactive advice to the Country Management Team and other requisite committees, on all legal and regulatory issues that have a significant impact and where necessary, by working with external counsel as appropriate (and seek to proactively identify such issues).
- Act as a point of escalation for any material Legal issues across the Bank.
- Support and collaborate with other Country Heads of Legal to develop effective strategies for identifying horizon risks for Legal and strengthening relationships with local regulators.
- Provide support to the Share Operations Department of the Bank.
- Provide an opinion on legal matters arising in connection with the business and operation of the Bank.
- Vet legal documents including agreements from the legal risk perspective.
- Draft legal documents as required for Businesses and in course of operation of the Bank.
- Translate legal documents from Nepali to English and vice versa.
- Liaise with the Bank's external legal counsel in relation to the legal cases of the Bank.
- Perform all required activities in the Bank in course of managing the legal risks.
- Provide support to the Company Secretarial function.

### Selection Criteria:

- Age not exceeding 35 Years.
- LLB with minimum 3 years work experience in legal field; preferably Masters in Law (LLM)
- Thorough knowledge of all relevant Nepalese laws and regulations applicable to commercial banks and the regulations/directives of Nepal Rastra Bank.
- Understanding of the Nepalese legal system including the court proceedings.
- Experience of working as Legal Officer/Manager in an established bank or financial institution will be an advantage
- Strong verbal and written communication skills in Nepali and English. Strong interpersonal skills.
- Computer skills (MS Office) including fluency in Nepali and English typing.

### Applying Procedure

Apply Link : <https://merojob.com/legal-counsel-assistant-manager/>

Generated By

