



## IT Manager

- **Vacancy for:** 1
- **Posted on:** May 13, 2018
- **Deadline:** May 31, 2018, 11:55 p.m.

### Basic Job Information

Job Category	: IT & Telecommunication > IT System Management, System Engineer (Computer Network & System)
Job Level	: Top Level
Employment Type	: Full Time
Job Location	: Bhaktapur, Central Development Region, Nepal
Offered Salary	: Negotiable

### Job Specification

Education Level	: Graduate (Masters)
Experience Required	: More than 4 years
Professional Skill Required	: Quality Management, Analyzing Information, Technical Management, Strategic Planning, It Management, Problem Solving, Technical Understanding, Developing Budgets, Project Management

### Other Specification

- Proven working experience as an IT manager or relevant experience
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems
- Expertise in data center management and data governance
- Hands-on experience with computer networks, network administration, and network installation
- Ability to manage personnel
- Preserve assets, information security and control structures
- Are responsible for strategic IT planning, including fostering innovation & allocating monetary resources.

### Additional Desired Experience

- Database software
- Office suite applications
- SQL
- Programming
- HTML

### Job Description

- Accomplishes information technology staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.
- Maintains staff by recruiting, selecting, orienting, and training employees; maintaining a safe and secure work environment; developing personal growth opportunities.
- Maintains organization's effectiveness and efficiency by defining, delivering, and supporting strategic plans for implementing information technologies.
- Directs technological research by studying organization goals, strategies, practices, and user projects.
- Completes projects by coordinating resources and timetables with user departments and data center.
- Verifies application results by conducting system audits of technologies implemented.
- Preserves assets by implementing disaster recovery and backup procedures and information security and control structures.
- Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.

- Accomplishes financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective action.
- Maintains quality service by establishing and enforcing organization standards.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
- Contributes to team effort by accomplishing related results as needed.

**Salary & benefits:** Will be offered as per the candidates' experience and qualification. Salary is not a bar for deserving candidates.

***Only shortlisted candidates will be called for the further selection processes. Suitable candidates are highly encouraged to apply.***

**TO APPLY:**

Interested Candidates are requested to email us your detailed CV with Cover letter to [info@shikharorganization.com](mailto:info@shikharorganization.com)

**OR,**

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**Applying Procedure**

Apply Link : <https://merojob.com/it-manager-28/>

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