



## International Relation Officer

- **Vacancy for:** 1
- **Posted on:** Oct. 7, 2018
- **Deadline:** Nov. 8, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Sales / Public Relations  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Dillibazar, Kathmandu, Nepal  
Offered Salary : Negotiable

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### Job Specification

Education Level : Graduate (Masters)  
Experience Required : More than or equal to 2 years

### Other Specification

- Should have completed Master in Major English
  - Experience in maintaining relationships with international universities and clients
  - Excellent communication skills both orally and in writing
  - Smart, pleasing personality with interpersonal skills
  - Should be eager to handle the work as needed
  - Ability to prioritize and plan effectively
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### Job Description

- Liaising and networking with a range of stakeholders, e.g. customers, colleagues, International representative and partner organization
  - Able to use various computer applications such as Word; Excel; Power Point; Internet and E-mail as required
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### Applying Procedure

Apply Link : <https://merojob.com/international-relation-officer/>

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