



## International Education Counselor

- **Vacancy for:** 2
- **Posted on:** March 21, 2018
- **Deadline:** April 1, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Sales / Public Relations  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Kathmandu  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : Not Required

### Other Specification

- Bachelor's (Master's Preferred)
  - Fluent in English, written and Spoken
  - Highly interactive and excellent presentation and Interpersonal skills
  - Positive attitude and high level of commitment towards job
  - Team Player with pleasant personality
  - Creative and appreciative behavior
  - Excellent computer Knowledge
  - Foreign Graduates Preferred
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### Job Description

- Be updated with the information related to various universities and colleges abroad
  - Be updated about the immigration matters of concerned countries
  - Provide adequate and accurate information to clients
  - Prepare and execute plans and ideas based on marketing activities
  - Attend meetings, workshops, and conferences inside the country or abroad
  - Make weekly reports and give feedbacks to the manager
  - Make sure the clients are satisfied by our services and follow up
  - Counsel students and make them feel comfortable
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### Applying Procedure

Apply Link : <https://merojob.com/international-education-counselor-2/>

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