



Human Resources Manager

- **Vacancy for:** 1
- **Posted on:** Aug. 9, 2018
- **Deadline:** Nov. 25, 2018, 11:55 p.m.

Basic Job Information

Job Category	: Human Resource /Org. Development > Organization development/ Process Improvement, Training and Development
Job Level	: Senior Level
Employment Type	: Full Time
Offered Salary	: Negotiable

Job Specification

Education Level	: Graduate (Masters)
Experience Required	: Not Required
Professional Skill Required	: Out Of Box Thinker, Hr Skill Set, Ability To Develop & Implement Strategic Hr Plans, Excellent Interpersonal Skills, Amazing Leadership Qualities

Other Specification

- Degree in Human Resources Management or equivalent field
- At least 3+ years experience in human resources management position
- Excellent interpersonal skills with a proven ability to build productive relationships and communicate with a diverse range of people
- Expertise in developing and implementing strategic HR plans and policies
- As an HR expert, you will need to be experienced across multiple HR disciplines
- Intermediate experience in Microsoft Office and Google drive
- Someone who is open to open to new ideas; out of the box thinker
- Experience working across cultures is desired though not essential

Job Description

- Manage/lead the HR team in Nepal
- Develop and implement strategic plans for a positive outcome to the business needs
- Coach leaders in effectively managing poor/underperformance
- Train and support leaders to effectively support their employees with career development plans and training requirements
- Ensure the company complies with employment legislation and regulations, including the HR policies
- Grievance handling and management
- Develop and adhere to Workplace Health and Safety rules/regulations
- Ensure compliance with existing laws, market trends and analysis and key industry drivers
- Manage remuneration and benefits including data analysis and research aligning with current trends in Nepal

Applying Procedure

Send us your updated CV and Cover Letter to recruitment@homeloanexperts.com.au with the subject "**Career: Human Resources Manager**" or you can also apply via <https://hlenepal.com.np/careers/current-vacancies/human-resources-manager/>

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