

## Chief Executive Officer (CEO)

- **Vacancy for:** 1
- **Posted on:** Sept. 20, 2018
- **Deadline:** Sept. 24, 2018, 11:55 p.m.

### Basic Job Information

Job Category	: General Mgmt. / Administration / Operations
Job Level	: Senior Level
Employment Type	: Full Time
Job Location	: Sankhamul, Kathmandu
Offered Salary	: Negotiable

### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than or equal to 2 years

### Other Specification

- Must have completed Bachelors degree in IT field
- Preference will be given to candidates having Master's Degree(MBA)
- 2-3 years of corporate managerial experience
- Strong ability to organize effectively, delegate responsibility, solve problems quickly and communicate clearly
- Leadership skills, including the ability to manage time effectively and handle both internal and external conflicts

### Job Description

- Provide inspired leadership company wide.
- Make high-level decisions about policy and strategy
- Report to the board of directors and keep them informed
- Develop and implement operational policies and a strategic plan
- Act as the primary spokesperson for the company
- Develop the company's culture and overall company vision
- Create an environment that promotes great performance and positive morale
- Oversee the company's fiscal activity, including budgeting, reporting, and auditing
- Work with senior stakeholders, chief financial officer, chief information officer, and other executives
- Assure all legal and regulatory documents are filed and monitor compliance with laws and regulations
- Work with the executive board to determine values and mission, and plan for short and long term goals
- Identify and address problems and opportunities for the company
- Build alliances and partnerships with other organizations
- Over see day-to-day operation of the company
- Work closely with the human resource department to ensure great hiring

### Applying Procedure:

Interested candidates can directly contact at contact details mentioned below:

**Contact No: 9851243326**

**OR,**

### Applying Procedure

Apply Link : <https://merojob.com/ghief-executive-officerceo/>