



Finance Manager

- **Vacancy for:** 1
- **Posted on:** July 15, 2018
- **Deadline:** July 30, 2018, 11:55 p.m.

Basic Job Information

Job Category	: Accounting / Finance > Book keeping, Cash Management, Administration, Account management
Job Level	: Senior Level
Employment Type	: Full Time
Job Location	: lamahi, Dang
Offered Salary	: NRs. 40,000.00 - 60,000.00 Monthly

Job Specification

Education Level	: Under Graduate (Bachelor)
Experience Required	: Not Required
Professional Skill Required	: Finance, Management, Accounting, Book Keeping

Other Specification

- Must have completed Bachelors Degree
- Must have proven experience of 3 years in related field
- Must have good knowledge of Accounting Software
- Must have excellent communication skills

Job Description

- Monitor day-to day financial operation such as payroll, invoicing and banking transaction
- Provide financial and managerial guidance to accountants like direct for the installation of accounting records
- Provide guidance to employee and moral check
- Review financial data and prepare weekly reports
- Establish and maintain financial policies and procedure for the company
- Periodic report to promoter
- Directs internal audit involving review of accounting and administrative control
- Ensure effective internal control over financial part and reporting
- Dealing with parties
- Overall Financial Management

Applying Procedure

Apply Link : <https://merojob.com/finance-manager-115/>

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