



## Executive- Purchase

- **Vacancy for:** 1
- **Posted on:** Dec. 14, 2017
- **Deadline:** Dec. 21, 2017, 11:55 p.m.

### Basic Job Information

Job Category : Commercial / Logistics / Supply Chain > Purchase/ Procurement  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Parasi  
Offered Salary : Negotiable

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### Job Specification

Education Level : Graduate (Masters)  
Experience Required : More than or equal to 2 years

### Other Specification

- Masters/Bachelor's Degree in Management from reputed university
  - Not less than 2/3 years of working experience in related field, preferably in FMCG Company
  - Expertise in Purchasing, logistics and Supply Chain management procedures and best practices
  - Strong knowledge of warehousing Key Performance Indicators (KPIs)
  - Leadership skills and ability manage staff.
  - SAP Certification preferred
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### Job Description

- Assist and execute outlined purchasing strategies
  - Maintaining and ensuring the purchases policy
  - Liaison with other departments, particularly the accounting, manufacturing and stock departments
  - Assist in Budgeting, costing and cost saving after reviewing the management information
  - Forecast price and market trends to identify changes in balance in buyer-supplier power
  - Updating and Presentation of MIS reports
  - Knowledge of Store & warehouse management
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### Applying Procedure

Apply Link : <https://merojob.com/executive-purchase-2/>

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