# **Education Counselor**



Vacancy for: 3

• Posted on: Nov. 16, 2018

• **Deadline:** Nov. 26, 2018, 11:55 p.m.

## **Basic Job Information**

Job Category : Teaching / Education > Counseling

Job Level : Mid Level Employment Type : Full Time

Job Location : Kathmandu, Chitwan

Offered Salary : Negotiable

## **Job Specification**

Education Level : Under Graduate (Bachelor)

**Experience Required: Not Required** 

#### **Other Specification**

• Bachelor's degree holder in any discipline

- Possess excellent written and spoken English
- Posses highly interactive and interpersonal skills
- Have positive attitude and high level of commitment towards work
- Good knowledge of computer application (Word, Excel and PowerPoint)
- Should have presentable personality

## **Job Description**

- Provides consulting service to the students, small groups who are willing to go abroad for higher education
- Guide students on admission requirements and procedures of colleges and universities in Australia.
- Assist students with visa application documentation
- Willingness to be updated with education system, admission procedures and other relevant matters of educational institutions residing abroad

#### **Applying Procedure**

Apply Link: https://merojob.com/education-counselor-49/

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