



## District Information Management Officer

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** Aug. 7, 2017, midnight

- Minimum of 3 years' work experience in a directly related field
- Strong ability to provide situational analysis and advice to reconstruction actors based on this
- Proficient in MS Office packages, especially Excel, with proven experience in data entering, processing and analysis. Knowledge in GIS, graphic design and info graphics is desirable
- Experience in field data and information management in emergency response and recovery operations is essential
- Content management of website will be required

Applicants must be Nepalese citizens with excellent written and spoken English and Nepali. Experience in international or governmental program would be desirable. A detailed job description for each position can be obtained from the CRS Human Resources Office at [HRNepal@crs.org](mailto:HRNepal@crs.org).

CRS is an equal-opportunity employer and does not discriminate on the basis of national origin, caste, religion, race, HIV Status etc. Qualified female candidates are encouraged to apply.

### Applying Procedure

Please apply by sending a CV with a cover letter to [HRNepal@crs.org](mailto:HRNepal@crs.org) by close of business on **August 7, 2017**. In the subject line, please indicate the position and location you are applying for.

*Only shortlisted applicants will be contacted. CRS is an equal opportunity employer committed to a staff composition that reflects the social and ethnic diversity of Nepali Society. Applicants from disadvantage caste, under-represented ethnic groups, persons with disabilities and women are especially encouraged to apply.*

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