

# **Customer Service Executive**

• Vacancy for: 15

• Posted on: June 17, 2018

• Deadline: June 27, 2018, 11:59 p.m.

### **Basic Job Information**

Job Category : Marketing / Advertising / Customer Service

Job Level : Entry Level Employment Type : Full Time

Job Location : Thapathali, Kathmandu, Central Development Region, Nepal

Offered Salary : Negotiable

## Job Specification

Education Level : Higher Secondary (+2/A Levels/lb)

**Experience Required: Not Required** 

### **Other Specification**

· Should have very well spoken English

- Some experience is desirable though Fresher may apply
- Excellent communication skills in English
- Must have good convincing and interaction skill
- Mature attitude with a capability to discuss business issues
- Should know how to excel and exceed customer's expectations by going the extra mile even in moderately stressful situations
- Friendly personality and team Player
- · Ability to work under pressure

#### **Job Description**

- Knowledge of telemarketing and Customer Care will be added an advantage
- Deliver excellent customer service, at all times
- Provide a high quality phone and customer service support for end-user customer
- · Other duties as assigned

**Job Type:** Night Shift (Full Time) **Timing:** 7:30 pm to 4 am

Starting Basic Salary: NPR 11,000/-

### **Additional Facility Includes:**

- Travel Allowance
- Food Allowance

#### **Applying Procedure:**

Interested Candidates must send their updated resume and cover letter with the job title to <a href="https://hreaceonsoftware.com">hreaceonsoftware.com</a>

OR.

#### **Applying Procedure**

Apply Link: https://merojob.com/customer-service-executive-22/

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