

# **Customer Service Executive**

- Vacancy for: 50
- Posted on: Oct. 23, 2017
- Deadline: Nov. 12, 2017, 11:55 p.m.

## **Basic Job Information**

: Marketing / Advertising / Customer Service > Counseling, Customer relationship, Telemarketing
: Entry Level
: Full Time
: Thapathali, Kathmandu, Central Development Region, Nepal
: NRs. 10,000.00 - 15,000.00 Monthly

### Job Specification

Education Level : Higher Secondary (+2/A Levels/Ib) Experience Required : Not Required

#### **Other Specification**

- Should have very well spoken English
- Some experience is desirable though Fresher may apply
- Excellent communication skills
- Must have good convincing and interaction skill
- Mature attitude with a capability to discuss business issues
- Should know how to excel and exceed customer's expectations by going the extra mile even in moderately stressful situations
- Friendly personality and team Player
- Ability to work under pressure

## **Job Description**

- Knowledge of computer and Customer Care will be added an advantage
- Deliver excellent customer service, at all times
- Provide a high quality phone and customer service support for end-user customer
- Other duties as assigned

#### Job Type: Night Shift

Night (Full Time): 6 pm to 3 am and 8 pm to 4 am

#### **Additional Facility Includes:**

- Transportation Facility (Drop Facility)
- 6 pm to 3 am Drop Facility
- 8 pm to 4 am Pickup & Drop both

#### **Applying Procedure:**

Forward your updated resume and cover letter with the job title to hr@aceonsoftware.com

#### OR,

#### **Applying Procedure**

Apply Link : https://merojob.com/customer-service-executive-16/

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