



## Customer Response Representative

- **Vacancy for:** 1
- **Posted on:** March 19, 2018
- **Deadline:** March 27, 2018, 11:55 p.m.

**Job Location:** Kathmandu

**No. of Vacancy:** 1

**Job Description:**

- Handle customer response through phone, and social media
- Make lead calls and convert leads to sales
- Attract potential client by answering product and service questions
- Open and update client accounts by recording account information.
- Resolve problems by clarifying the client's complaint; determining the cause of the problem; selecting and explaining the best solution to solve the problem; expediting correction or adjustment; following up to ensure resolution.
- Prepares product or service reports by collecting and analyzing customer information.

**What you'll need:**

- Ongoing BBA or graduate
- The right attitude, energy, and attention to details

**Office time:** 9:30 AM -5:30 PM

***(Work is measured by productivity and not time. Let's make history together).***

**TO APPLY:**

Please email your resume or LinkedIn to [hr@khaalisisi.com](mailto:hr@khaalisisi.com) along with a cover letter by **27th March 2018**. Please mention the post you are applying for in the subject line of the email.

**OR,**

**Applying Procedure**

Apply Link : <https://merojob.com/customer-response-representative-2/>

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