



## Counselor ( Australia, New Zealand, USA and Europe )

- **Vacancy for:** 3
- **Posted on:** June 3, 2018
- **Deadline:** June 15, 2018, 11:59 p.m.

### Basic Job Information

Job Category : Teaching / Education  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Kathmandu  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : Not Required

### Other Specification

- Must be Bachelor's degree holder or higher
  - Experienced counselors with a wide-ranging knowledge of international education and a great track record
  - The Ability to communicate in English effectively both orally and in writing
  - Excellent interpersonal skills and an ability to work in a team environment
  - Working knowledge of education system and visa documentation for various country
  - Excellent public speaking, presentation skill and writing skill
  - The ability to use various computer application
  - The ability to take leadership for the respective department
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### Job Description

- Handling as a department head for the particular study destination
- Providing a dice to the student that meets a range of students needs as per guidelines provided by the company standard operations procedures
- Assisting students in getting admission in the accredited institutions in the above-mentioned study destinations
- Assisting students in going through all the process elements in obtaining entry as students into at the above-mentioned destinations
- Provide reliable, accurate and comprehensive information based on students profile, preference and socio-economic background

### Applying Procedure :

Interested candidates are requested to send their updated **CV** to [admin@kiec.edu.np](mailto:admin@kiec.edu.np)

**OR,**

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### Applying Procedure

Apply Link : <https://merojob.com/counselor-australia-new-zealand-usa-and-europe/>

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