



Counselor

- **Vacancy for:** 2
- **Posted on:** Oct. 26, 2018
- **Deadline:** Nov. 26, 2018, 11:55 p.m.

Basic Job Information

Job Category : Teaching / Education > Counseling
Job Level : Mid Level
Employment Type : Full Time
Job Location : Sundhara, Kathmandu, Nepal
Offered Salary : Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- Minimum bachelors degree in any field (Master Graduate Preferred)
 - Should have passion for the job
 - Fluent in English, written and Spoken
 - Smart and pleasing personality with eagerness to learn
 - Highly interactive and excellent presentation and Interpersonal skills
 - Positive attitude and high level of commitment towards job
 - Team Player with pleasant personality
 - Creative and appreciative behavior
 - Excellent computer Knowledge
 - Graduated From India, Australia, UK, New Zealand or USA Preferred
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Job Description

- Be updated with the information related to various universities and colleges abroad
 - Be updated about the immigration matters of concerned countries
 - Provide adequate and accurate information to clients
 - Prepare and execute plans and ideas based on marketing activities
 - Attend meetings and workshops inside the country or abroad.
 - Make weekly reports
 - Make sure the clients are satisfied by our services and follow up
 - Counsel students and make them feel comfortable
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Applying Procedure

Apply Link : <https://merojob.com/counselor-259/>

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