Counselor

- **Vacancy for:** 2
- **Posted on:** Oct. 26, 2018
- **Deadline:** Nov. 26, 2018, 11:55 p.m.

Basic Job Information

Job Category	: Teaching / Education > Counseling
Job Level	: Mid Level
Employment Type	: Full Time
Job Location	: Sundhara, Kathmandu, Nepal
Offered Salary	: Negotiable

Job Specification

Education Level	: Under Graduate (Bachelor)
Experience Required	: Not Required

Other Specification

- Minimum bachelors degree in any field (Master Graduate Preferred)
- Should have passion for the job
- Fluent in English, written and Spoken
- Smart and pleasing personality with eagerness to learn
- Highly interactive and excellent presentation and Interpersonal skills
- Positive attitude and high level of commitment towards job
- Team Player with pleasant personality
- Creative and appreciative behavior
- Excellent computer Knowledge
- Graduated From India, Australia, UK, New Zealand or USA Preferred

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Job Description

- Be updated with the information related to various universities and colleges abroad
- Be updated about the immigration matters of concerned countries
- Provide adequate and accurate information to clients
- Prepare and execute plans and ideas based on marketing activities
- Attend meetings and workshops inside the country or abroad.
- Make weekly reports
- Make sure the clients are satisfied by our services and follow up
- Counsel students and make them feel comfortable

Applying Procedure

Apply Link : https://merojob.com/counselor-259/

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