



Counselor

- **Vacancy for:** 3
- **Posted on:** July 1, 2017
- **Deadline:** April 10, 2017, midnight

Basic Job Information

Job Category : Marketing / Advertising / Customer Service
Job Level : mid
Job Location : Kathmandu
Offered Salary : None

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- Fluent in English, written and Spoken.
 - Highly interactive and excellent presentation and Interpersonal skills.
 - Positive attitude and high level of commitment towards job.
 - Team Player with pleasant personality.
 - Creative and appreciative behavior.
 - Excellent computer Knowledge.
 - **Foreign Graduates Preferred.**
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Job Description

- Be updated with the information related to various universities and colleges abroad.
- Be updated about the immigration matters of concerned countries.
- Provide adequate and accurate information to clients.
- Prepare and execute plans and ideas based on marketing activities.
- Attend meetings and workshops inside the country or abroad.
- Make weekly reports.
- Make sure the clients are satisfied by our services and follow up.
- Counsel students and make them feel comfortable.

Note: Picture is Mandatory.

Applying Procedure

Apply Link : <https://merojob.com/counselor-11/>

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