



## Corporate Officer

- **Vacancy for:** 5
- **Posted on:** Nov. 19, 2018
- **Deadline:** Nov. 26, 2018, 11:55 p.m.

### Basic Job Information

Job Category	: Sales / Public Relations > Business Development/ New Accounts, Field sales, International sales, Sales Support/ assistant, Telesales
Job Level	: Mid Level
Employment Type	: Full Time
Job Location	: Buddhanagar, Kathmandu
Offered Salary	: Negotiable

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### Job Specification

Education Level	: Under Graduate (Bachelor)
Experience Required	: More than 3 years
Professional Skill Required	: Learning Attitude, Sales Skill, Communication

### Other Specification

- Ensure high levels of customer satisfaction through excellent sales service
  - Assess customers needs and provide assistance and information on product features
  - Follow and achieve department's sales goals on a monthly, quarterly and yearly basis
  - "Go the extra mile" to drive sales
  - Actively seek out customers in potential market
  - Remain knowledgeable on products offered and discuss available options
  - Team up with co-workers to ensure proper customer service
  - Build productive trust relationships with customers and inter-departments
  - Suggest ways to improve sales
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### Job Description

- To conduct sales visit to Prospects and approach regarding Plans and Packages provided by the company
  - Must be able to persuade Prospect to buy our Plans and Packages
  - Must meet daily, weekly, monthly, quarterly and Annually provided Sales Target
  - Must be accountable to Clients and solve the issues if any
  - Must know Sales Closure process and escalating communication to Clients and Supervisor
  - Must perform duties as assigned by Supervisor
  - Must work to Maximize revenue and market share of organization
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### Applying Procedure

Apply Link : <https://merojob.com/corporate-officer-2/>

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