

# **Communication Officer (Internship Position)**

Vacancy for: 1

• Posted on: June 25, 2018

• Deadline: July 13, 2018, 11:55 p.m.

No of vacancies: 1

### Job Purpose:

Responsible for documentation and capturing the learning practices in the organisation. Start a systematic documentation and communication system and act as focal person for programme / projects documentation and communication materials / products development for internal and external purpose.

# **Summary of Qualifications:**

- Education: Bachelor's degree in mass communication /rural development
- Qualifications: Some work experience in the similar field will be valuable particularly in documentation
- · Sound understanding of international, environmental and development issues; and Good IT Skills

For More Job Description Click here

## **Applying Procedure**

# Women, people of ethnic minorities and Dalits are encouraged to apply

Applicants applying for the various position should mention the Job Title in their motivational letter including CV (max 4 pages) should sent by 13th July 2018 **via mail to info@raleighnepal.org** / <a href="mailto:raleighnepal@raleighnepal.org">raleighnepal@raleighinternational.org</a>

### Only shortlisted candidates will be contacted.

**Note:** Trying to influence the recruitment process at any stage of the process shall lead to automatic disqualification

RIN reserves all rights to qualify/disqualify applications in any case, All applications will be treated with highest confidentiality

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