



## Centre Operations Officer

- **Vacancy for:** 2
- **Posted on:** Nov. 14, 2018
- **Deadline:** Nov. 27, 2018, 5 p.m.

**Required Number:** 2

**Employment Type:** Full Time

**Job Location:** Kathmandu

**Education level:**

- Bachelor's degree in Management or relevant field

**Experience required:**

- At least 3 year of work experience in health-related organizations

**Job Description:**

The position holder is responsible for driving the the centre performance, leading to financial sustainability of your assigned centres and ensuring high standards and quality services are offered and are maintained in all aspects of centre operations. S/he is also responsible to support centre teams to develop and deliver marketing and demand generation activities as approved by the Marketing and Communications Team.

**Applying Procedure**

For detailed Job descriptions for above positions, please visit <http://www.mariestopes.org.np/en/about-us/vacancy>

Suitable candidates meeting the above criteria are requested to send their CV and covering letter to [MSNPRCruitment@mariestopes.org.np](mailto:MSNPRCruitment@mariestopes.org.np) by **November 27, 2018, 5:00 PM**. Only shortlisted candidates will be invited for further selection process.

***SPN reserves all rights to qualify/disqualify applications in any case. SPN accepts applications from Nepalese citizens only and encourage women, natives of the respective districts, people of ethnic minorities and Dalits to apply.***

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