

Business Executive (Female)



- **Vacancy for:** 2
- **Posted on:** Oct. 16, 2017
- **Deadline:** Nov. 25, 2017, 11:55 p.m.

Basic Job Information

Job Category : General Mgmt. / Administration / Operations
Job Level : Mid Level
Employment Type : Full Time
Job Location : Kathmandu
Offered Salary : Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : More than or equal to 1 year

Other Specification

- Good communication skill with people friendly behaviour
 - Strong computer skills in Microsoft Word and Excel
 - General bookkeeping and accounting skills.
 - Interest in client servicing
 - Knowledge of telephone handling
 - 2 - wheeler with license will be preferable
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Job Description

- Should Manage Business activities
- Customer Requirement Analysis
- Business Proposal
- Market Analysis
- Visit Customer to understand the requirement

TO APPLY:

Interested candidates are requested to send their updated resume (CV), a photo and past portfolios to apply@thesquare.com.np

Only short-listed candidates will be called for interview.

Applying Procedure

Apply Link : <https://merojob.com/business-executive-female-3/>

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