



## Business Development Manager

- **Vacancy for:** 2
- **Posted on:** Oct. 1, 2018
- **Deadline:** Nov. 1, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Construction / Engineering / Architects > Business Development/ New Accounts  
Job Level : Senior Level  
Employment Type : Full Time  
Job Location : Koteswor, Kathmandu, Nepal  
Offered Salary : Negotiable

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### Job Specification

Education Level : Graduate (Masters)  
Experience Required : Not Required

### Other Specification

- Master degree in relevant field, with a minimum five (5) years of working experience in development sectors
  - Three (3) years of minimum experience of working in proposal development and client management within national and international development sectors
  - Having knowledge of procurement policies and compliances of development organization (DFID, ADB, World Bank)
  - Having large network within the development sectors, government agencies and private sectors
  - Broad knowledge of development approaches, programme / practices, as well as good analytical skills on research and strategy formulation
  - Proven success in writing or supporting the creation of winning proposal
  - Excellent presentation skills with high level of organization ability
  - Knowledge on HR requirement and maintaining roster will be added an advantages
  - High standard of computer literacy
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### Job Description

- Analyze, develop and implement the business plans and strategies for the company
  - Proactively research and identify the potential business opportunities and coordinate the bidding decision process
  - Act as a bid manager for proposal development and collect the required information
  - Support the establishment of project teams, identify recruitment requirements for staff and consultants and manage the recruitment process
  - Ensure the RIMC Pvt. Ltd websites are attractive and up-to-date with team members, projects, news articles, blogs and insights
  - Prepare and review the policies required for bidding proposals.
  - Build and maintain distinctive relationship with clients, partner organizations and key experts/ professionals
  - Regularly update/develop marketing materials (e.g. photo-sheets, table sheets, update company profile, capability statements, etc.) and publish as required
  - Update and manage experts' CV database
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### Applying Procedure

Apply Link : <https://merojob.com/business-development-manager-146/>

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