



Business Development and Operation Manager

- **Vacancy for:** 1
- **Posted on:** Sept. 16, 2018
- **Deadline:** Sept. 26, 2018, 11:55 p.m.

Basic Job Information

Job Category : General Mgmt. / Administration / Operations
Job Level : Mid Level
Employment Type : Full Time
Job Location : Kathmandu / Narayangarh, Chitwan
Offered Salary : Negotiable

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- Possess excellent written and spoken English
- Posses highly interactive and interpersonal skills
- Have positive attitude and high level of commitment towards work
- Good knowledge of MS Office package
- Have flair knowledge on operation of social media networks
- Knowledge of digital marketing is sought
- Should have presentable personality

Preferred Education Qualification:

- Must have completed Bachelor's degree or studying Master degree in business related course
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Job Description

- Independently handle the initiation and implementation of business development strategies
- Involve in conceptualize and finalize of marketing and promotional materials
- Prepare financial projection for different ways of marketing drives
- Have ideas on the impacts that marketing and promotional activities can bring
- Able to oversee the overall management, planning and controlling daily work activities to improve efficiency, productivity and performance
- Planning for staff development, determination and hiring employee
- Plan and implementation of effective strategies to increase number of clients to meet the company's target
- Facilitate the staff of all offices of the company to achieve best results

Note:

- Fresher's with the zeal to excel in the field can also apply
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Applying Procedure

Apply Link : <https://merojob.com/business-development-and-operation/>

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