



## Branch Manager

- **Vacancy for:** 29
- **Posted on:** Nov. 1, 2018
- **Deadline:** Nov. 15, 2018, 5 p.m.

### Qualification:

- Must have minimum Bachelor's Degree in management or equivalent degree with minimum 2nd division from recognized University

### Experience:

- Should have minimum 5 years working experience in credit sales and operations areas of banks and financial institutions

### Job Grade:

- Supervisor to Officer

### Age:

- Should not exceeding 25 years in case of male and 30 years in case of female for Supervisor and age not exceeding 35 years in case of male and 40 years in case of female for officer level as of 15th November, 2018

### Other Specification:

- Should have excellent interpersonal skills, strong verbal and written communication skills in both Nepali and English
- Should have computer skill in MS Office applications
- Should have ability to manage the branch business and overall branch operations and ability to impeccably carry the bank's brand and effectively act as the bank's brand representative

# VACANCY ANNOUNCEMENT

**Prabhu Bank Limited**, a leading Class "A" Commercial Bank, is in process to extend its wings to the following geographic locations. In line with this, the Bank seeks job application from the highly energetic, dynamic, self-motivated and result oriented eligible/competent Nepali candidates to join the Bank in the following position for its upcoming and existing branches:

S.N.	Branch	District	Gaupalika/Nagarpalika	Pradesh
1	Funling	Taplegunj	Funling Nagarpalika	Pradesh 1
2	Chandragadi	Jhapa	Bhadrapur Nagarpalika	
3	Urlabari	Morang	Urlabari Nagarpalika	
4	Tinpaini	Morang	Biratnagar M. Nagarpalika	
5	Khadbari	Shankhuwasava	Khadbari Nagarpalika	
6	Gaighat	Udayapur	Triyuga Nagarpalika	
7	Dhungedhara/Banasthali	Kathmandu	Kathmandu M. Nagarpalika	Pradesh 3
8	Mahalaxmi	Lalitpur	Mahalaxmi Nagarpalika	
9	Balkot	Bhaktapur	Suryabinayak Nagarpalika	
10	Kirtipur	Kathmandu	Kirtipur Nagarpalika	
11	Balkhu	Kathmandu	Kathmandu M. Nagarpalika	
12	Sukuldhoka	Bhaktapur	Bhaktapur Nagarpalika	
13	Chapagaun	Lalitpur	Bajrabarahi Nagarpalika	
14	Dharmasthali/Jarankhu	Kathmandu	Tarkeshwor Nagarpalika	
15	Sankhu	Kathmandu	Shankarapur Nagarpalika	Pradesh 4
16	Parsa	Chitwan	Khairahani Nagarpalika	
17	Dumre	Tanahun	Bandipur Nagarpalika	Pradesh 5
18	Barpak	Gorkha	Barpak Sulikot Gaupalika	
19	Lamahi	Dang	Lamahi Nagarpalika	Pradesh 6
20	Chandrauta	Kapilvastu	Shivaraj Nagarpalika	
21	Baletaksar	Gulmi	Ruru Gaupalika	Pradesh 7
22	Se-Phokshundo	Dolpa	Se-Phokshundo Gaupalika	
23	Khaprunath	Humla	Khaprunath Gaupalika	Pradesh 7
24	Attariya	Kailali	Godabari Nagarpalika	
25	Tikapur	Kailali	Tikapur Nagarpalika	
26	Jhalari	Kanchanpur	Shuklafanta Nagarpalika	
27	Punarbans	Kanchanpur	Punarbans Nagarpalika	
28	Safebagar	Accham	Safebagar Nagarpalika	
29	Navadurga	Dadeldhura	Navadurga Gaupalika	

## Job Title: Branch Manager (Job Grade : Supervisor- Officer: 29)

### Minimum Requirement:

- Minimum Bachelor's Degree in management or equivalent degree with minimum 2<sup>nd</sup> division from recognized University
- Minimum 5 years working experience in credit sales and operations areas of Banks and Financial institutions
- Age not exceeding 25 years in case of male and 30 years in case of female for Supervisor and age not exceeding 35 years in case of male and 40 years in case of female for Officer Level as of 15<sup>th</sup> November, 2018
- Excellent interpersonal skills, strong verbal and written communication skills in both Nepali and English
- Computer skill in MS Office Applications
- Ability to manage the branch business and overall branch operations and ability to impeccably carry the Bank's Brand and effectively act as the Bank's Brand Representative

## 2. Job Title: Relationship Officer & Operation Incharge (Job Grade : Junior Assistant- Supervisor: 58)

### Minimum Requirement:

- Minimum Bachelor's Degree in management or equivalent Degree with minimum 2<sup>nd</sup> division from recognized University
- Minimum 2 years working experience in the relevant area of Banks and Financial Institutions

## **Applying Procedure**

All the interested and eligible and competent applicants are required to fill an online application form in the link as <http://prabhubank.com/career> no later than **5:00 pm, 15th November, 2018.**

Candidates must be presently working at the same or one level below (minimum one year experience in one position below) the position applying for.

Only short-listed candidates will be called for further selection process. Documentary evidence related to qualification and experience shall be sought from the shortlisted candidates. The bank reserves right to accept/reject any application without assigning any reason whatsoever. Phone and email queries on this shall not be entertained.

**Prabhu Bank**

**HR Department**

**Head Office: Babarmahal, Kathmandu, Nepal**

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