



## Sales Associate / Officer / Senior Officer

- **Vacancy for:** 9
- **Posted on:** March 20, 2018
- **Deadline:** March 31, 2018, 6 p.m.

### Basic Job Information

Job Category	: Sales / Public Relations > Sales and Marketing
Job Level	: Mid Level
Employment Type	: Full Time
Job Location	: Kathmandu, Narayanghat, Butwal, Biratnagar, Pokhara
Offered Salary	: NRs. 15,000 - 30,000 Monthly

### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than or equal to 1 year

### Other Specification

- Outgoing personality with excellent communication & negotiation skill
- Should be able to meet the target and deliver results
- Proficient in MS-Office
- Should have an understanding of Channel / Project sales
- Two wheeler driving license with own bike
- Preference will be given to local candidates

### Job Description

- Communicate the annual/monthly plan to dealers.
- Describe schemes and incentive package to dealers.
- Execute monthly activities to mitigate business targets.
- Visit & tie-up with channel partners.
- Maintain minimum stock at dealer end.
- Maintain define segment wise stock at dealer end.
- Execute sales activities as per plan.
- Report on aging products and liquidate in time.
- Placement of monthly order segment wise.
- Collection of payments as per the terms and conditions
- To co-ordinate with Accounts for recovery of delays in payments.
- To update the market information and share with the line manager on regular basis.
- To send Daily Sales report and visit report.
- Maintain the healthy relationship with distributor/dealers/technicians.
- Maintains quality service by establishing and enforcing organization standards.

### TO APPLY:

Interested and qualified candidate can submit a resume including expected salary to [careers@themangalamgroup.com](mailto:careers@themangalamgroup.com). Only shortlisted candidate would be called for interview.

OR,

### Applying Procedure

Apply Link : <https://merojob.com/associate-sales-sales-officer-senior-officer/>

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