



## Accountant

- **Vacancy for:** 2
- **Posted on:** Feb. 27, 2018
- **Deadline:** March 14, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Accounting / Finance  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Kathmandu  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than or equal to 5 years

### Other Specification

- 5 years experience in relevant field with adequate knowledge of Cash Flow Management in construction project.
  - Similar experience in construction company will be an added advantage
  - Should have knowledge of TALLY Software, MS Word and Advance level in MS Excel
  - Self motivated and ability to work under pressure
  - Must have pleasant personality and good analytical skill
  - Should have good knowledge of producing financial report of the project in regular basis
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### Job Description

- Independently handling accounts department
  - Establish, maintain, and coordinate the implementation of accounting, and accounting control procedures
  - Resolve accounting discrepancies
  - Application of Tax Act, VAT, accounting principles for recording transactions
  - Independently handling accounts department
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### Applying Procedure

Apply Link : <https://merojob.com/accountant-838/>

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