



## Accountant

- **Vacancy for:** 4
- **Posted on:** Jan. 16, 2018
- **Deadline:** Jan. 30, 2018, 11:55 p.m.

### Basic Job Information

Job Category : Accounting / Finance  
Job Level : Mid Level  
Employment Type : Full Time  
Job Location : Kailali, Kanchanpur, Banke, Dang  
Offered Salary : Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : Not Required

### Other Specification

- At least 5 years of experience in the related field
  - Self-motivated and enthusiastic
  - Smart and good personality
  - Ability to work under pressure and time management skill
  - Good knowledge of accounting software and MS office
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### Job Description

- Establish and enforce proper accounting methods, policies and principles
  - Handle all accounting transaction
  - Prepare day book, journal voucher and ledger
  - Analyze and review incomes and expenditures
  - Reporting to higher level management when required
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### Applying Procedure

Apply Link : <https://merojob.com/accountant-772/>

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