



## Accountant

- **Vacancy for:** 1
- **Posted on:** Aug. 20, 2017
- **Deadline:** Aug. 30, 2017, midnight

### Basic Job Information

Job Category	: Accounting / Finance
Job Level	: Mid Level
Employment Type	: Full Time
Job Location	: Kathmandu
Offered Salary	: Negotiable

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### Job Specification

Education Level : Under Graduate (Bachelor)  
Experience Required : More than or equal to 2 years

### Other Specification

- At least 2 years of working experience
  - Knowledge of accepted accounting practices and principles.
  - Excellent in computer application MS Word, MS Excel, MS Access, Tally Accounting Software.
  - Should have knowledge of VAT and TAX
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### Job Description

- Prepare profit and loss statements and monthly closing and cost accounting reports
  - Monitor and review accounting and related system reports for accuracy and completeness
  - Explain billing invoices and accounting policies to staff, vendors and clients
  - Interact with internal and external auditors in completing audits
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### Applying Procedure

Apply Link : <https://merojob.com/accountant-647/>

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