



Accountant

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** April 11, 2016, midnight

Basic Job Information

Job Category : Accounting / Finance
Job Level : mid
Job Location : Kathmandu
Offered Salary : None

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- Preferably 3-5 years of experience in accounts for a manufacturing unit.
 - Good knowledge of basic computer application i.e. MS Excel, MS Word and computerize accounting system like Tally, FinPro, etc.
 - Strong time management skills and ability to work under tight deadlines.
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Job Description

- Should resolve accounting discrepancies and irregularities.
 - Should monitor and support taxation issues.
 - Follow-up debtors and creditors as per transaction.
 - Finalize balance sheet in coordination with chartered accountants.
 - Should have control over all banking and insurance related work.
 - Must have knowledge of accounting in manufacturing industry.
 - Must have experience in bank reconciliation, LC related work, store management and stock keeping, billing, costing for imported materials, etc.
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Applying Procedure

Apply Link : <https://merojob.com/accountant-37/>

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