



Accountant

- **Vacancy for:** 1
- **Posted on:** July 1, 2017
- **Deadline:** Aug. 21, 2016, midnight

Basic Job Information

Job Category : Accounting / Finance
Job Level : entry
Job Location : Kathmandu
Offered Salary : None

Job Specification

Education Level : Under Graduate (Bachelor)
Experience Required : Not Required

Other Specification

- Should have good knowledge of working in Tally
 - Should have knowledge of VAT and TAX
 - Strong communication and reporting skill
 - Should be result oriented & self motivated
-

Job Description

- Handle all transactions related to accounts
- Knowledge about Tax, Vat & accounting softwares
- Should develop and maintain financial data bases
- Handle all transactions related to accounts
- Prepare journal vouchers/trail balance/income statement and balance sheet
- Other duties as assigned

TO APPLY:

Interested candidates who meets these criteria are requested to drop their application along with their CVs by **20th August 2016** to: **6th Floor, Block A, Four Square Complex, Naryanchaur, Naxal** OR Email at career@nbsm.com.np

Applying Procedure

.

Generated By

